

Striving**Together**Publications



Spiritual Leadership Lessons from Dr. Paul Chappell

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Lesson Title:

**Helping Your Staff Reach Their
Full Potential**

Introduction: _____

I. Determine your _____ in developing staff.

A. Commit truth and _____.

1. Knowledge of Biblical Truth

2 Timothy 3:16-17

All scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness: That the man of God may be perfect, throughly furnished unto all good works.

2. Understanding of Biblical Ministry

B. Share _____.

Titus 1:5

For this cause left I thee in Crete, that thou shouldest set in order the things that are wanting, and ordain elders in every city, as I had appointed thee:

II. Develop a _____ for hiring staff.

“Don’t put live eggs under dead chickens.”

“I’d rather interview fifty people and not hire anyone than hire the wrong person.”

1 Timothy 5:22

Lay hands suddenly on no man, neither be partaker of other men’s sins: keep thyself pure.

A. Use _____ evaluation forms.

B. Check _____.

C. Don’t hire from another _____
without calling the pastor.

III. Outline the _____ of the staff.

A. To the _____ staff member

B. To the _____ of the staff

Philippians 2:28-30

I sent him therefore the more carefully, that, when ye see him again, ye may rejoice, and that I may be the less sorrowful. Receive him therefore in the Lord with all gladness; and hold such in reputation: Because for the work of Christ he was nigh unto death, not regarding his life, to supply your lack of service toward me.

IV. Systematically _____ the staff.

A. Weekly _____ meeting

B. Weekly _____ meetings

C. Weekly _____ meeting

D. Special _____ or training meeting

E. _____ training

**V. Establish structured _____
for staff.**

A. Daily _____ sheets

B. Weekly _____ reports

C. Annual _____

**VI. Plan and enjoy _____ time
with the staff.**

A. Remember _____.

B. Remember _____.

C. Plan a special appreciation _____.

D. Conduct a staff _____.

VII. _____ problems and hindrances with the staff.

A. Confront _____.

B. Confront _____.

C. _____ to follow-up.

D. Expect _____ with others if necessary.

**VIII. _____ the Lord owns
the staff.**

1 Peter 5:3-4

Neither as being lords over God's heritage, but being ensamples to the flock. And when the chief Shepherd shall appear, ye shall receive a crown of glory that fadeth not away.

A. The flock is the _____.

B. The pastor is the _____.

IX. Pay and _____ for the staff.

1 Timothy 5:18

For the scripture saith, Thou shalt not muzzle the ox that treadeth out the corn. And, The labourer is worthy of his reward.

A. Study church _____ guides.

B. Establish pay _____.

C. Review _____.

**X. Publicly and privately _____
the staff.**

A. When they act with _____

B. When they display _____

C. When they model _____

**XI. _____ the challenges and
opportunities of staff.**

Matthew 25:23

His lord said unto him, Well done, good and faithful servant; thou hast been faithful over a few things, I will make thee ruler over many things: enter thou into the joy of thy lord.

A. Give additional responsibility when

_____.

B. Give more responsibility when _____.

C. Support productive staff with supplies and

_____.

Conclusion: _____
